

Sharpdesk® Mobile

How Do I... (for Android™)

1. **Add a printer/scanner**
2. **Print a document**
3. **Print a photo**
4. **Scan to Sharpdesk Mobile**
5. **Email saved files**
6. **Print files from other Android applications**
7. **Share files from Sharpdesk Mobile with other Android apps**

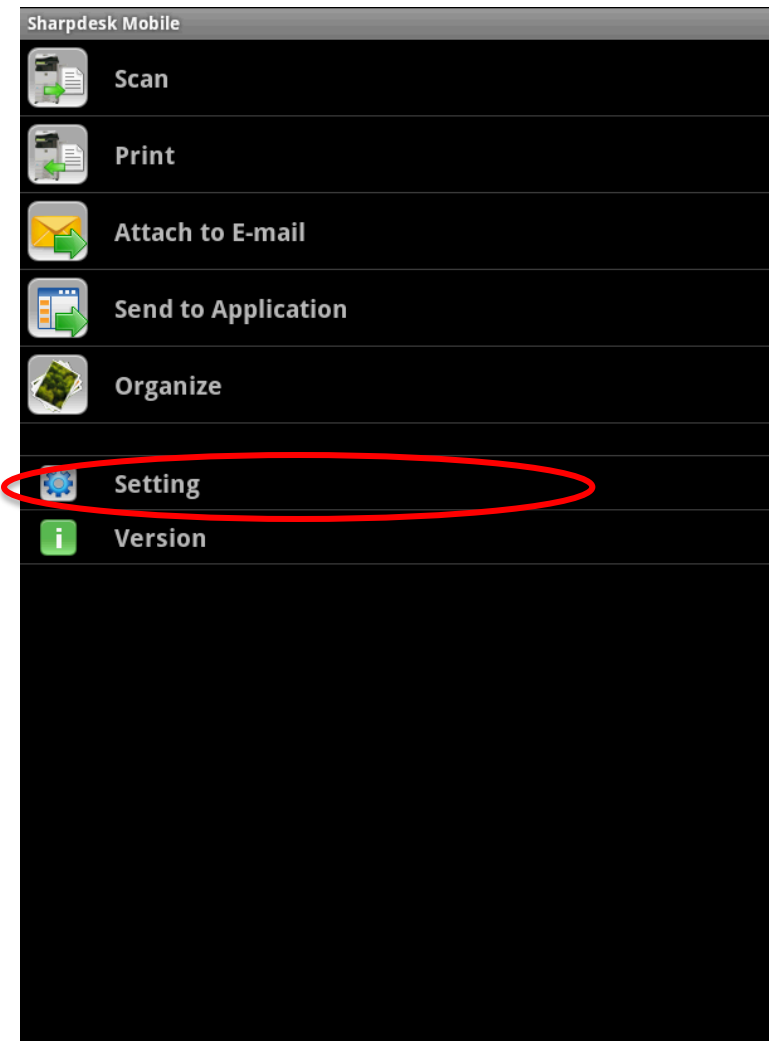


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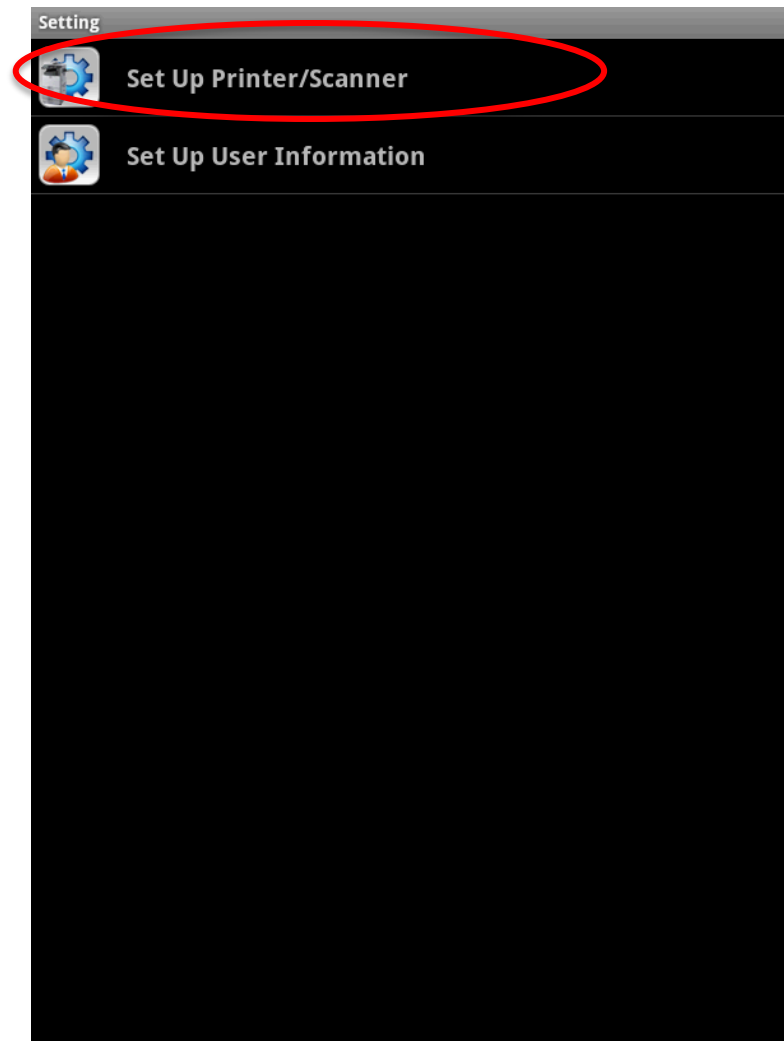
1. How do I find a printer/scanner automatically?



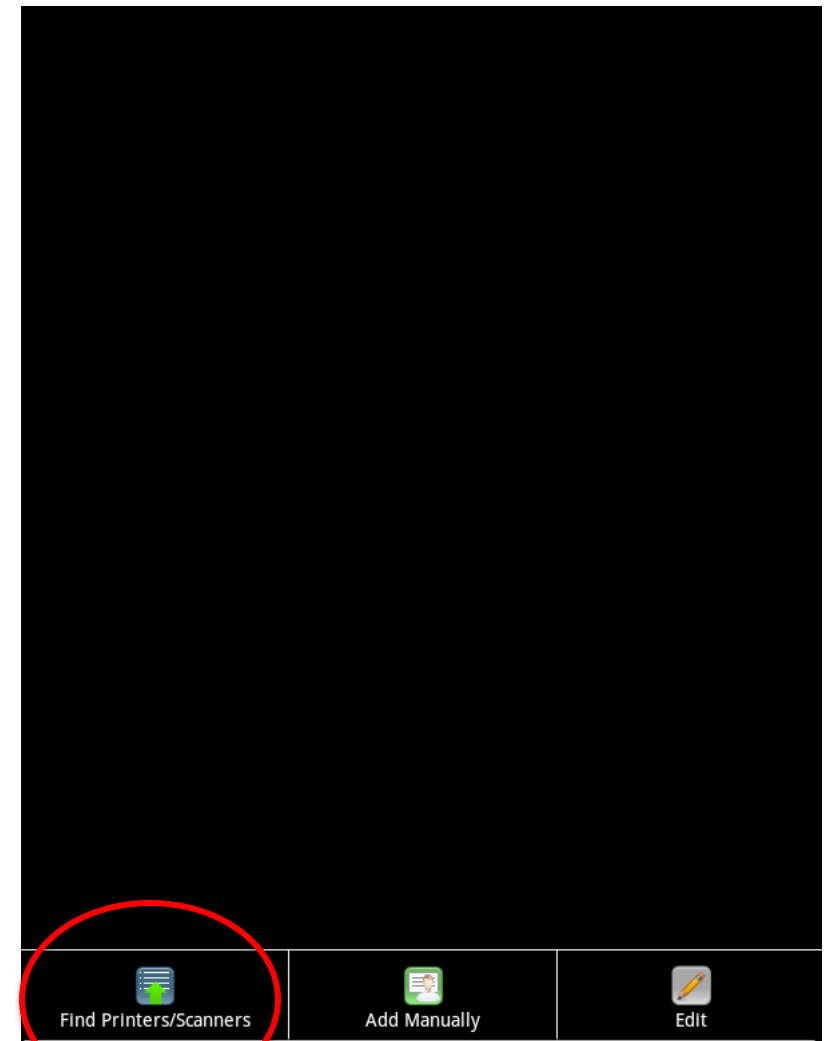
1. From Main Menu, select "Setting"



2. Select "Set Up Printer/Scanner"



3. Select "Find Printers/Scanners"

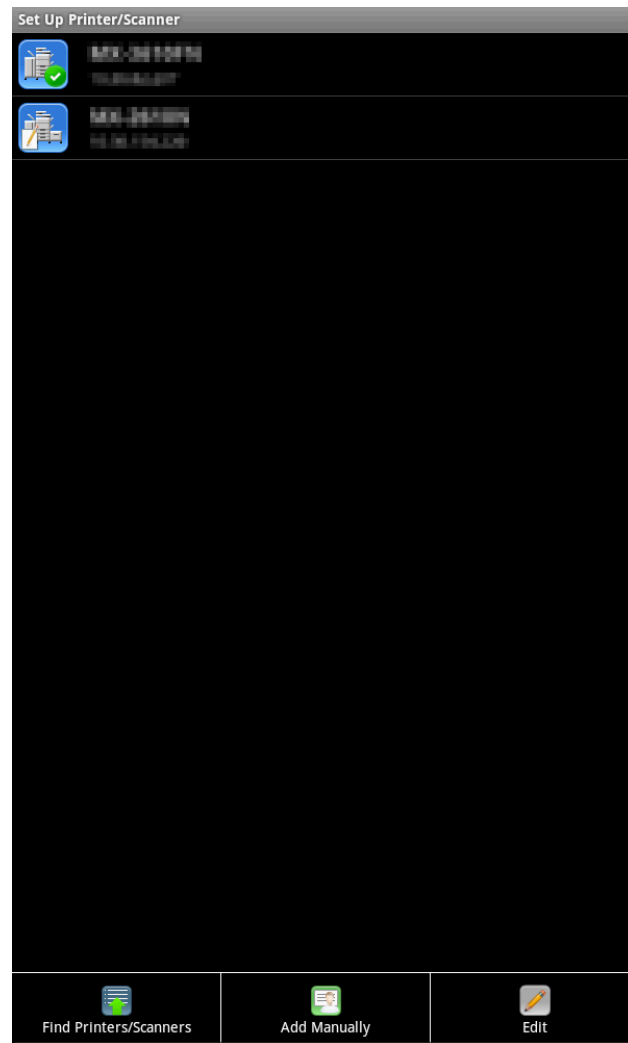


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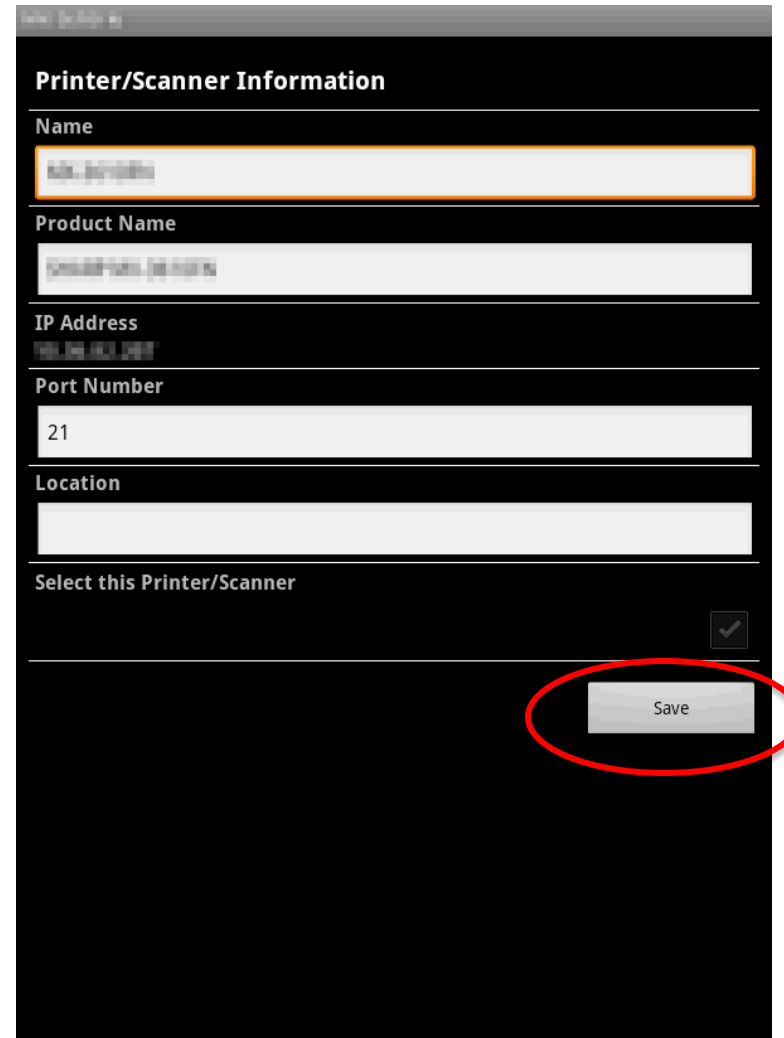


1. How do I find a printer/scanner automatically?

4. List of supported MFPs on the network is displayed... select your desired MFP



5. MFP info is displayed. Port Number and location can be edited. Select Save to store MFP

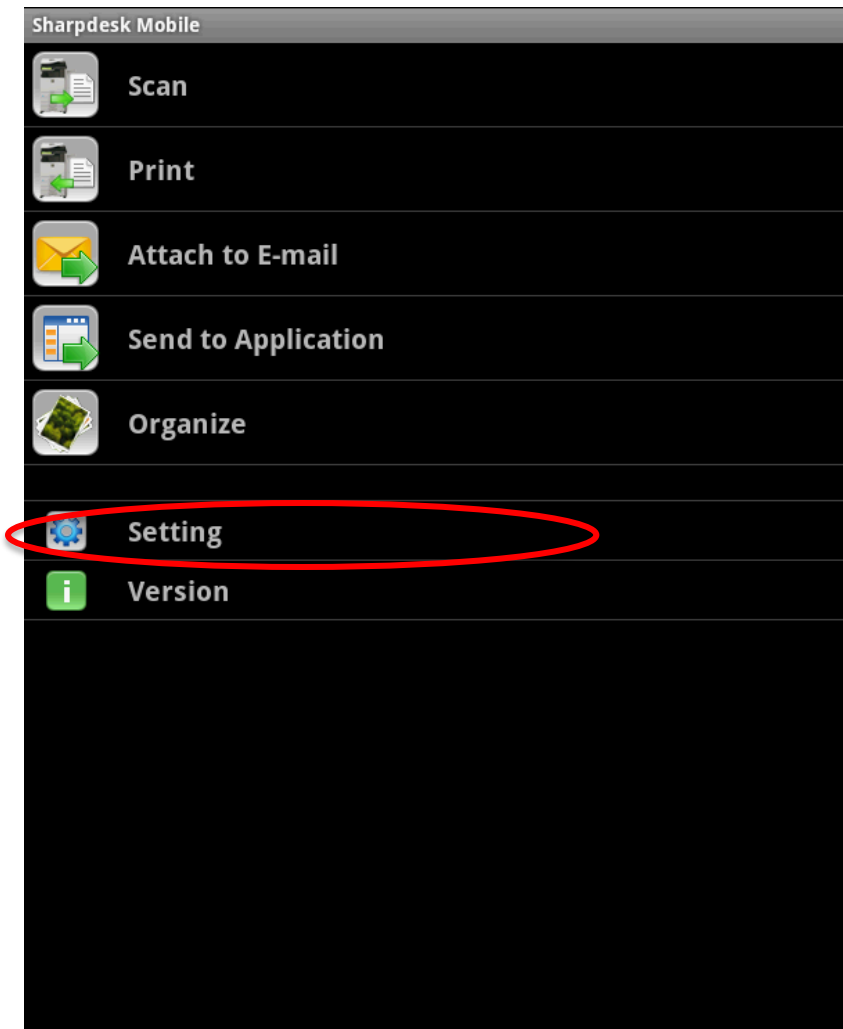


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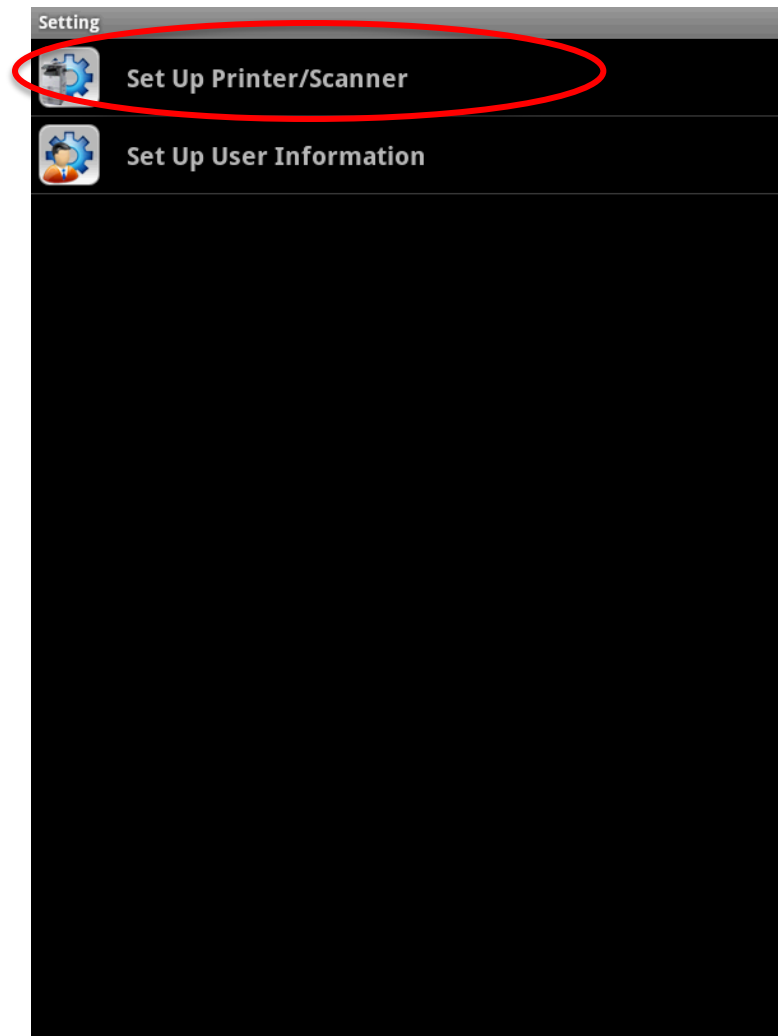
2. How do I add a printer/scanner manually?



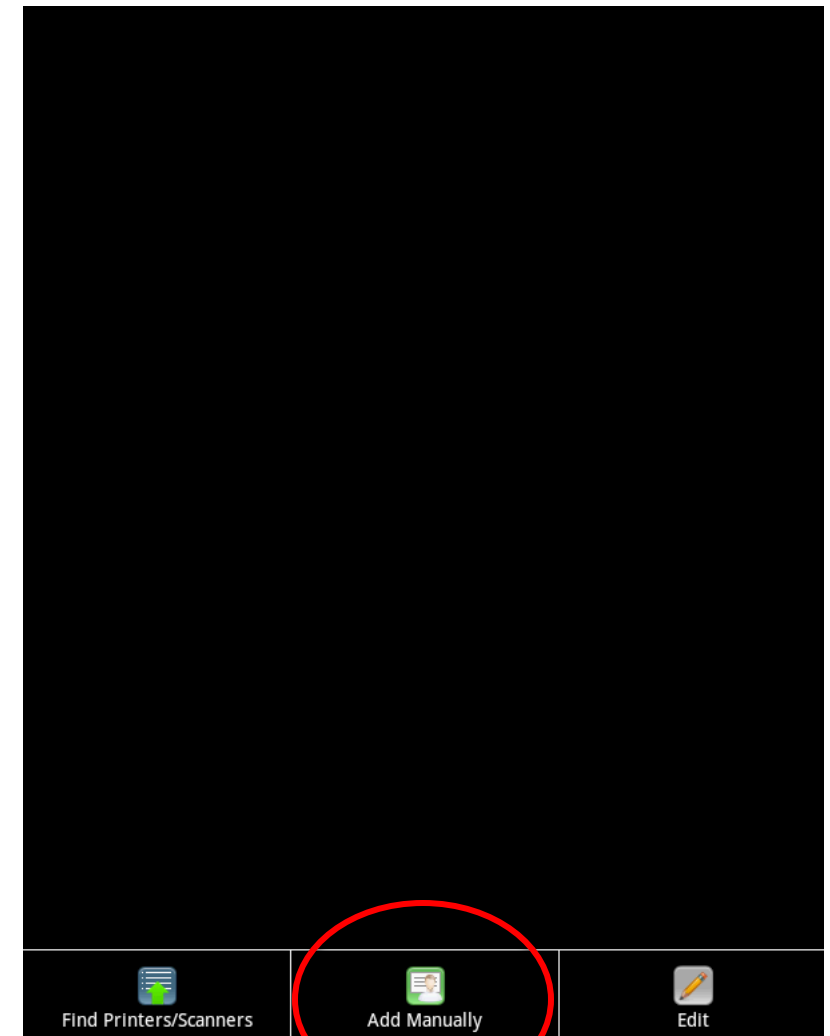
1. From Main Menu, select "Setting"



2. Select "Set Up Printer/Scanner"



3. Select "Add Manually"





2. How do I add a printer/scanner manually?

- 4. Enter the MFP's info, check "Select this Printer/Scanner" & save

Add Manually

Printer/Scanner Information

Name
xxxxxxxxxx

Product Name
xxxxxxxxxx

IP Address
xxx.xxx.xxx.xxx

Port Number
21

Location
xxxxxxxxxx

Select this Printer/Scanner

Save

Name: Enter an easy to remember nickname

Product Name: Model name. Example, MX-4101N

IP Address: Unique IP address of the MFP

Port Number: Default port number is 21

Location: Physical location of the MFP

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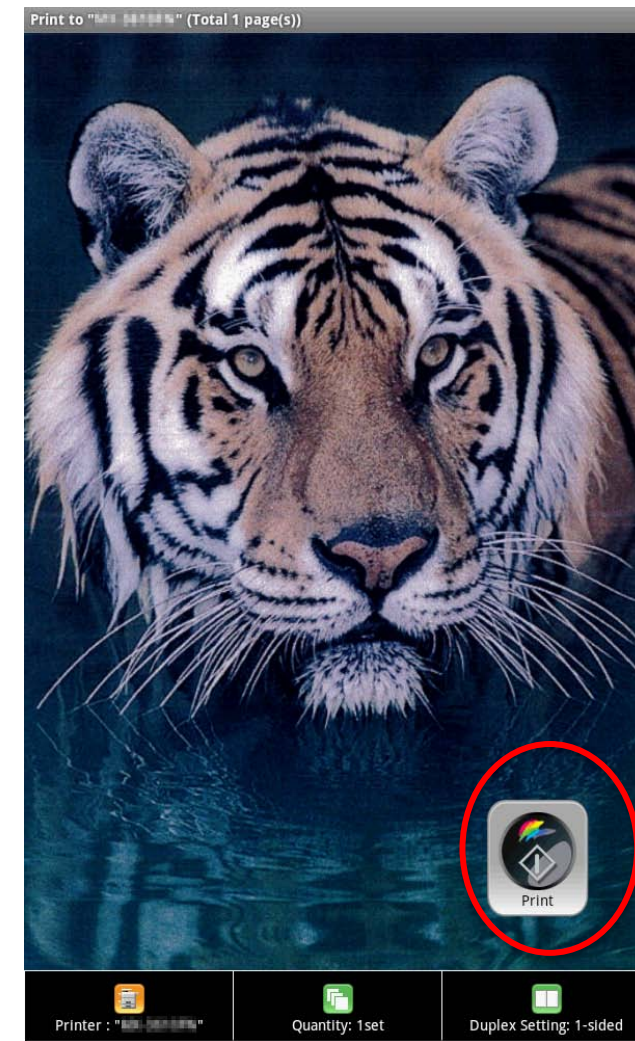
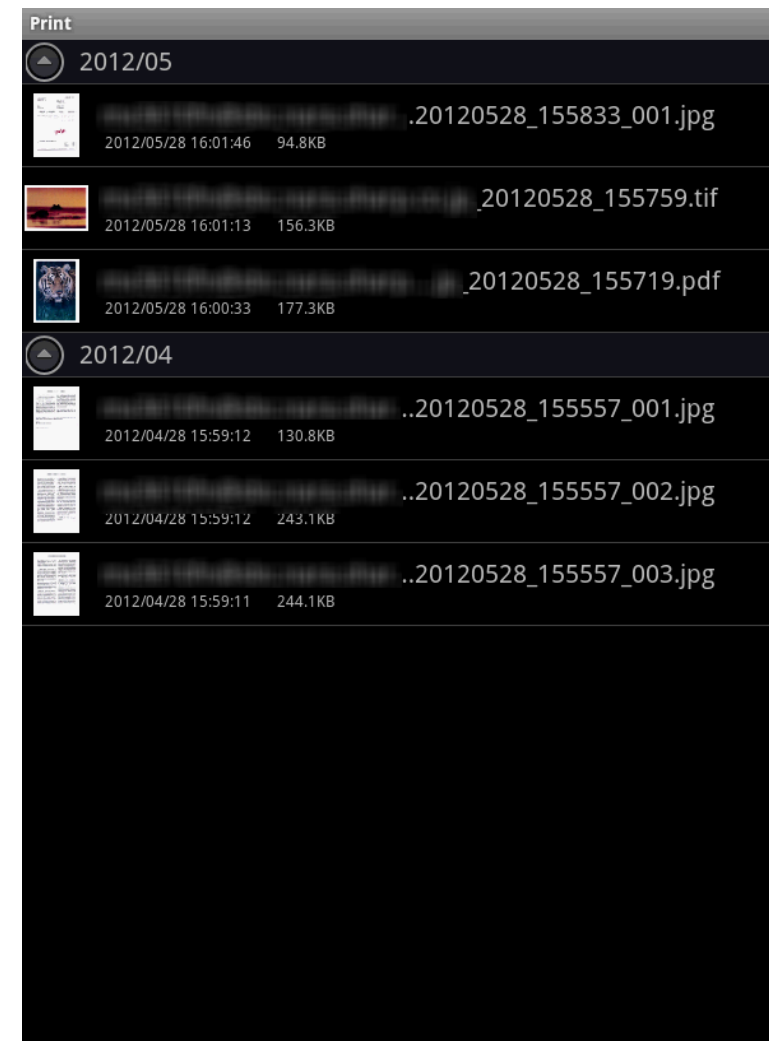
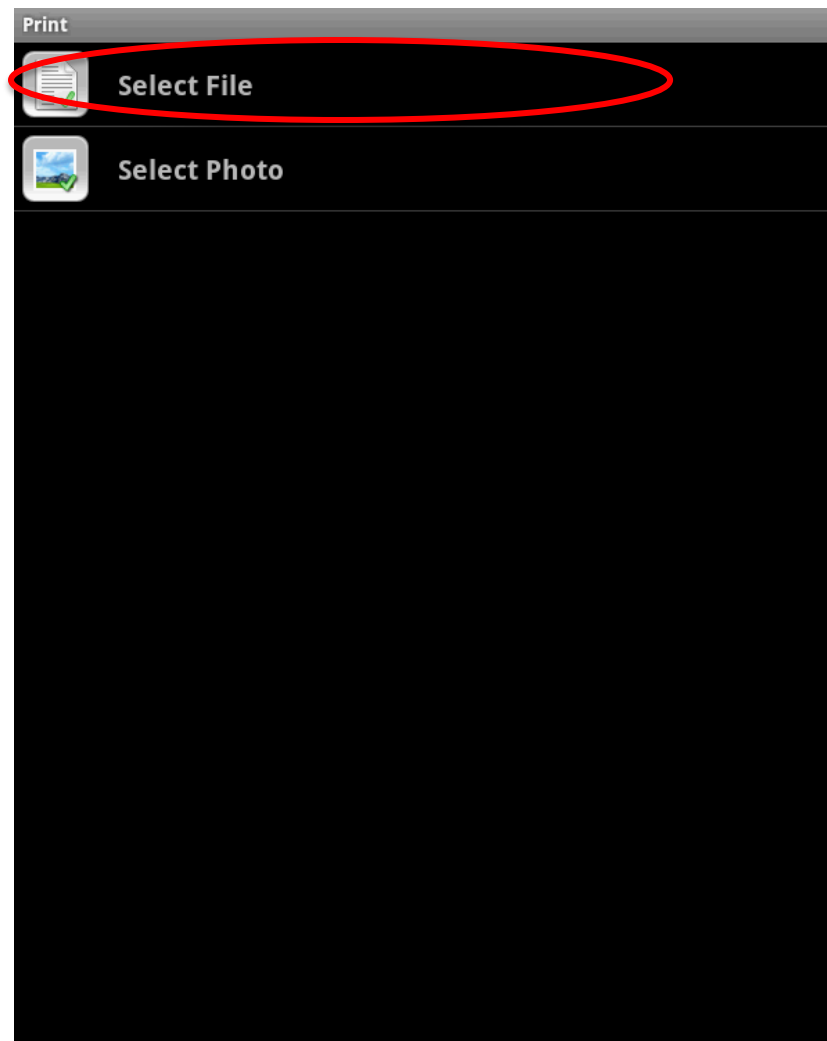
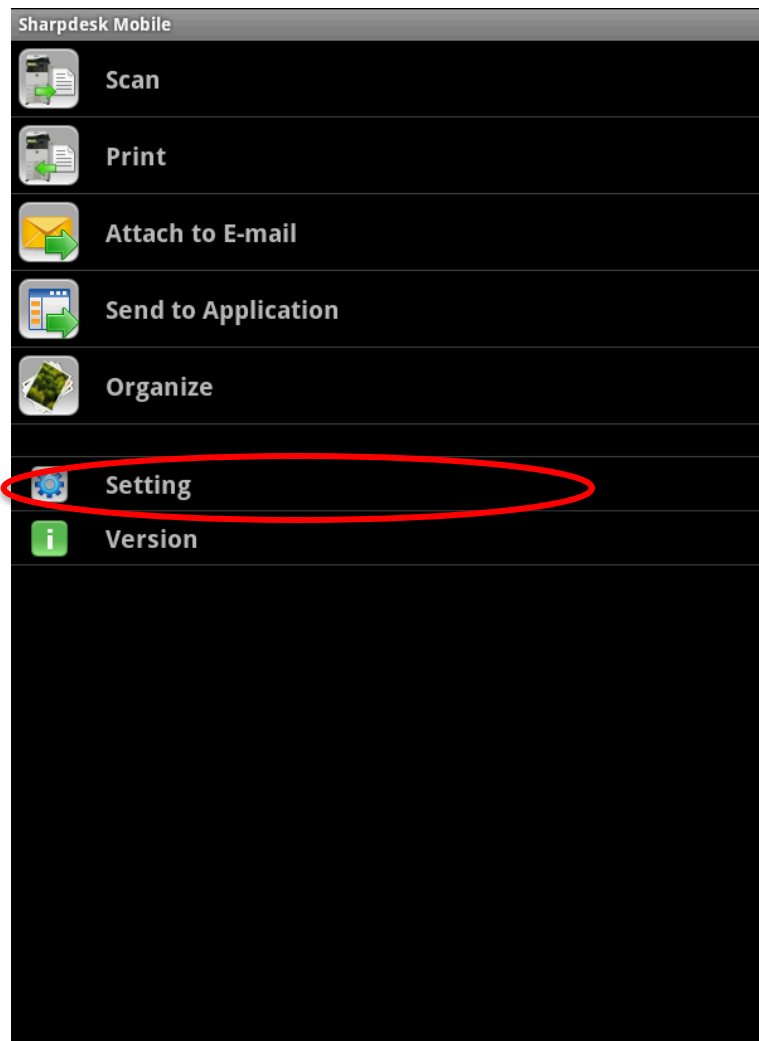
3. How do I print a document stored on Sharpdesk Mobile?

1. From the main menu select "Print"

2. Tap "Select File"

3. Select the file you would like to print from the list

4. Make adjustments to print options including Duplex and quantity, select MFP to print to and tap "Print"



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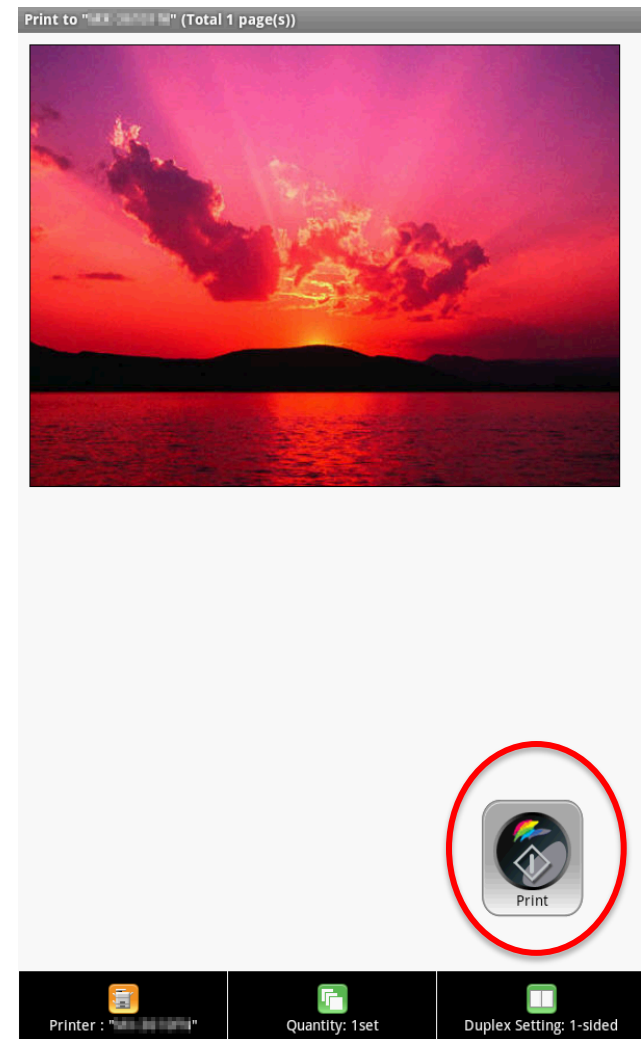
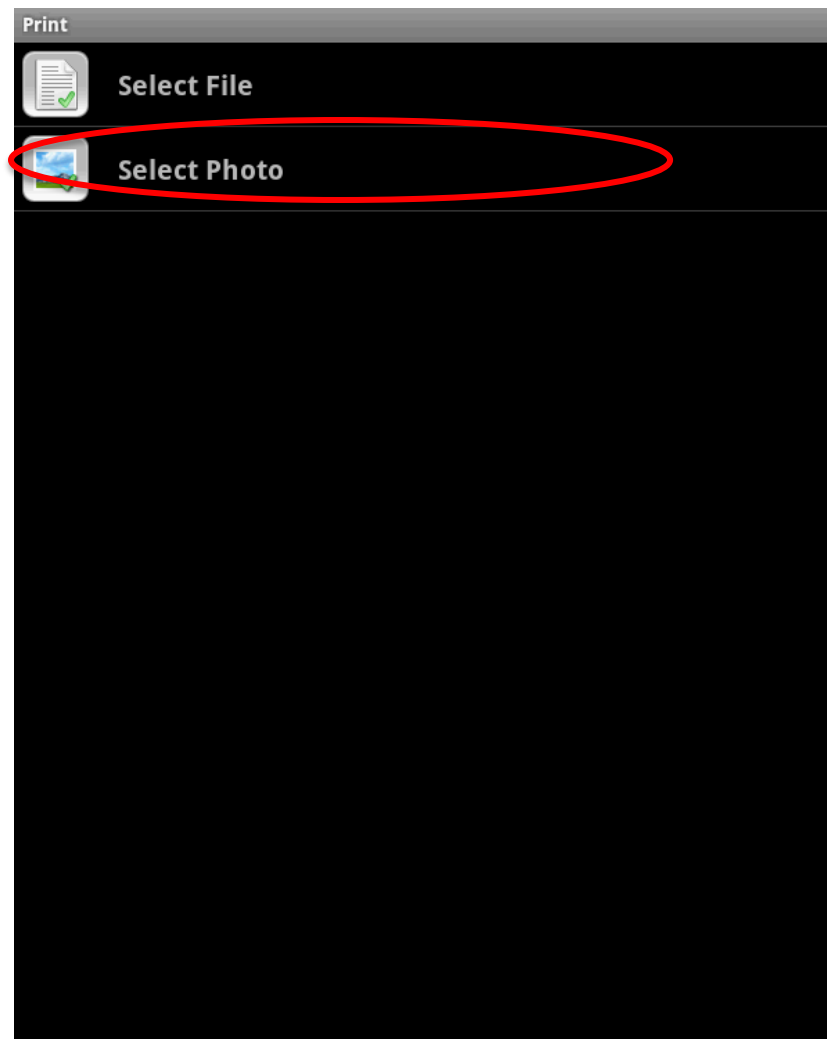
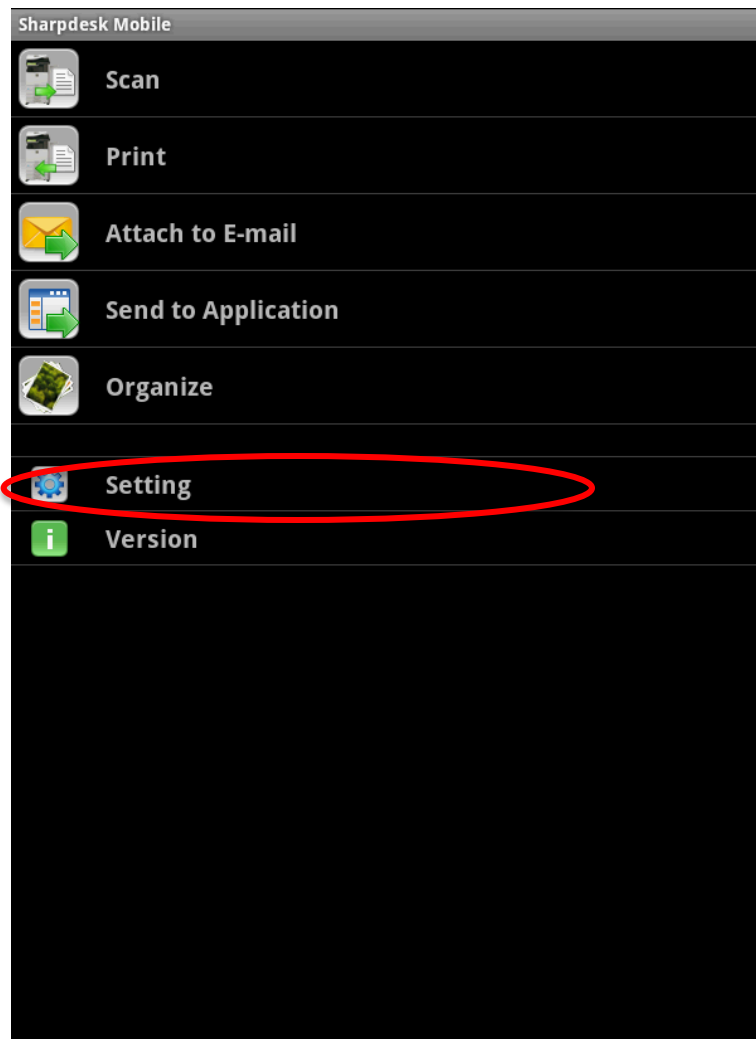
4. How do I print a photo stored on my Android device?

1. From the main menu select "Print"

2. Tap "Select Photo"

3. Select the photo you would like to print from your photo app

4. Make adjustments to print options including Duplex and quantity, select MFP to print to and tap "Print"

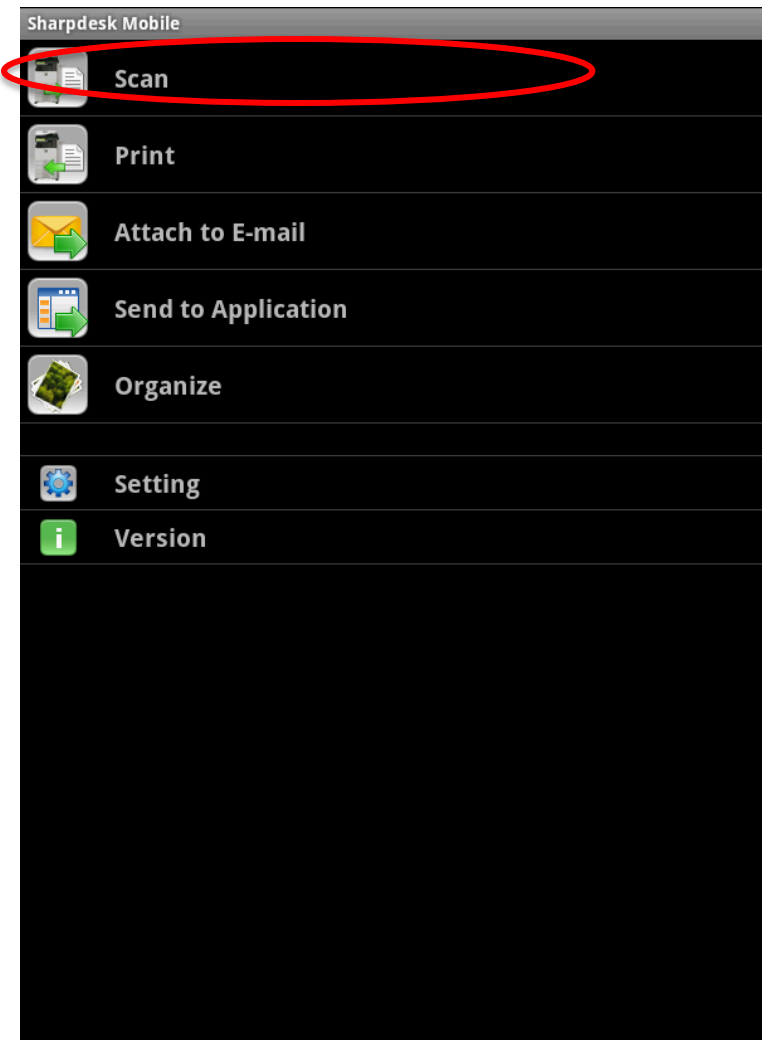


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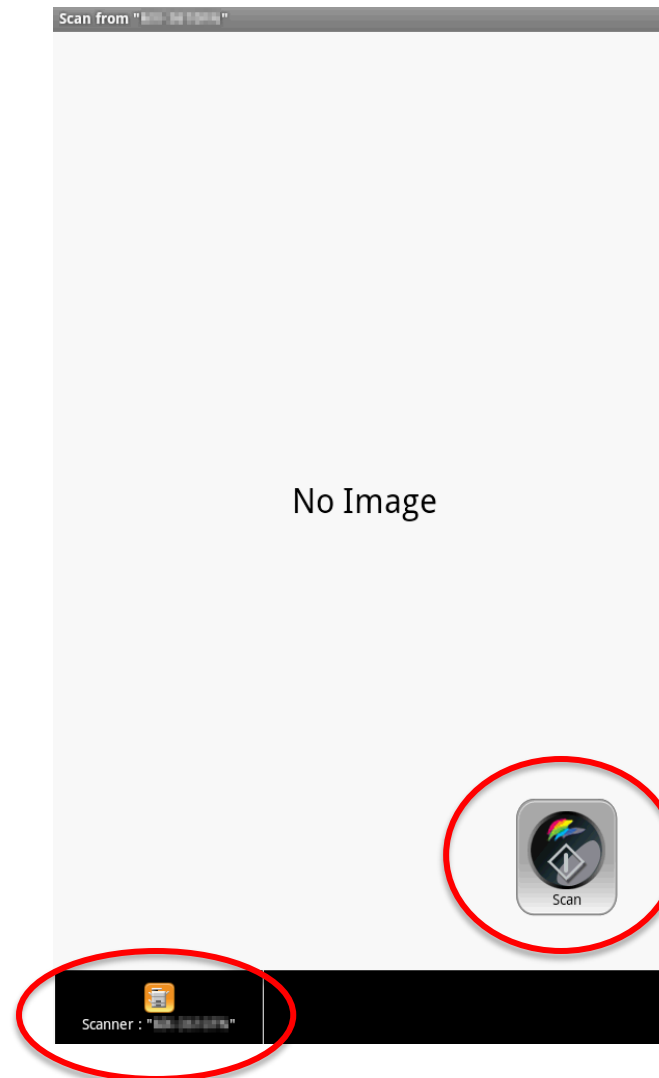
5. How do I scan from a supported Sharp MFP to Sharpdesk Mobile?



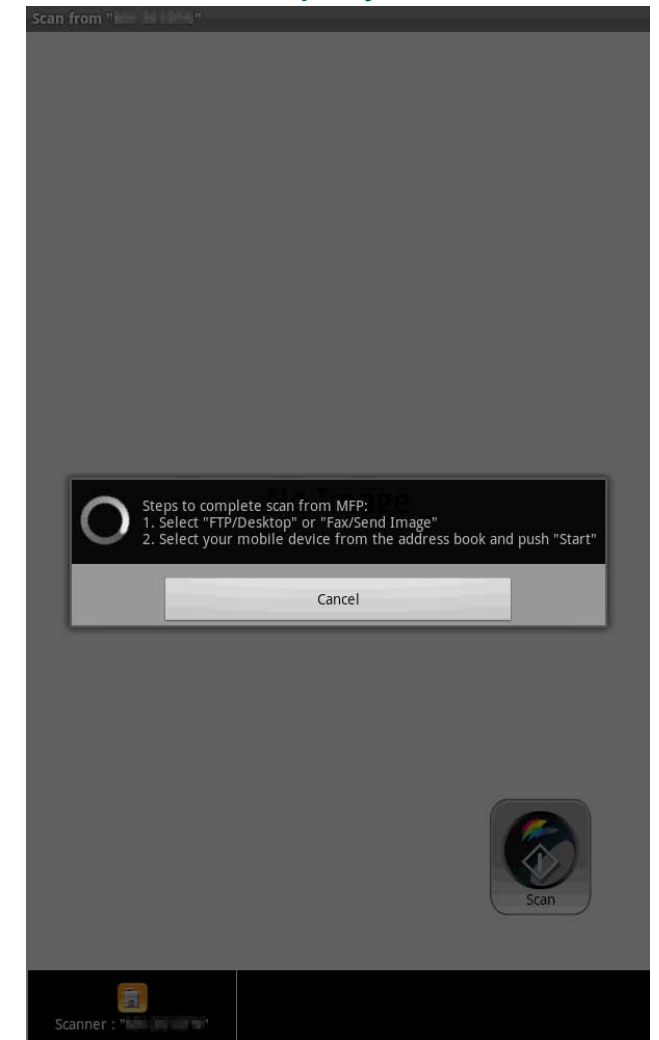
1. From the main menu select "Scan"



2. Select your desired MFP/Scanner and tap "Scan"



3. Instructions on how to complete the scan from the MFP is displayed



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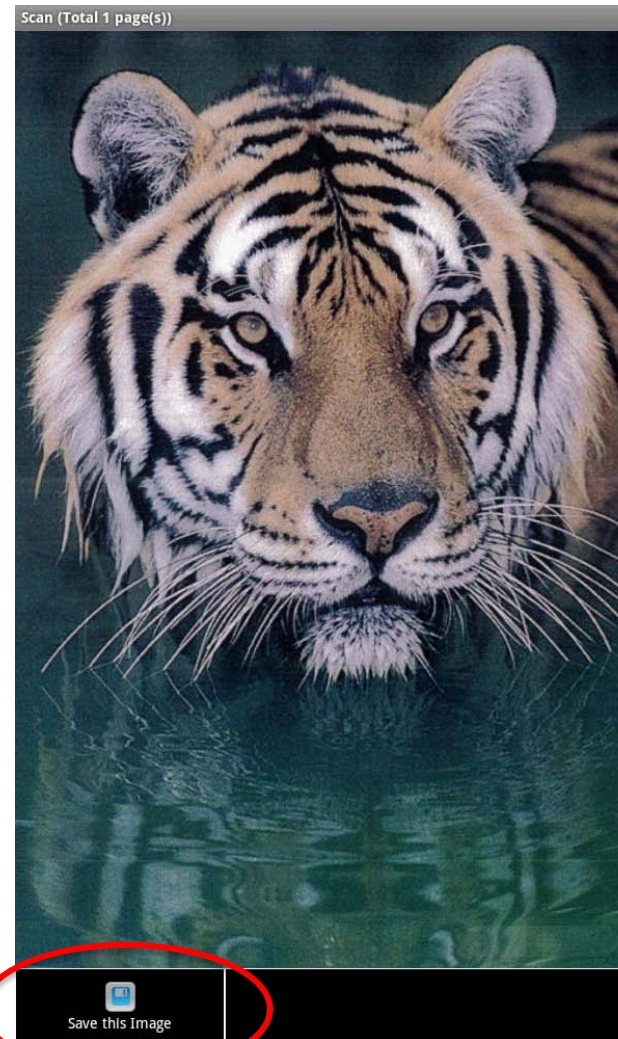


5. How do I scan from a supported Sharp MFP to Sharpdesk Mobile?

4. From the MFP

- a. Select “FTP/Desktop” or “Image Send”
- b. Select your Android device from the list
- c. Place your documents in the document feeder & push “Start”

- 5. Select “Save this Image” to save the file to Sharpdesk Mobile

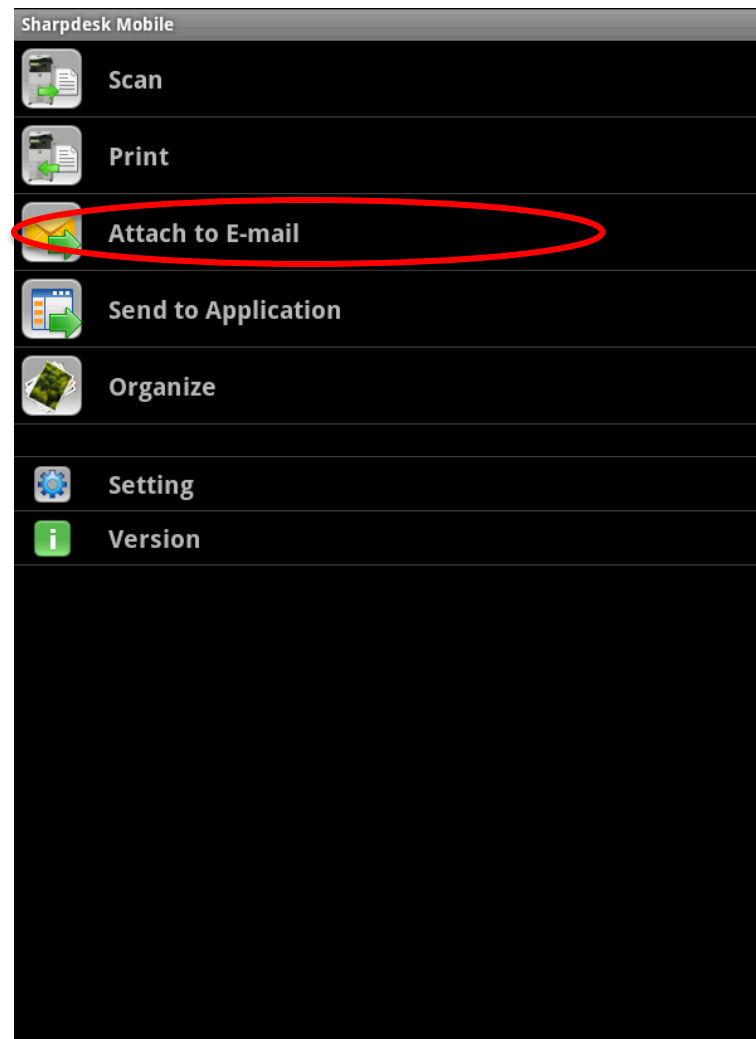


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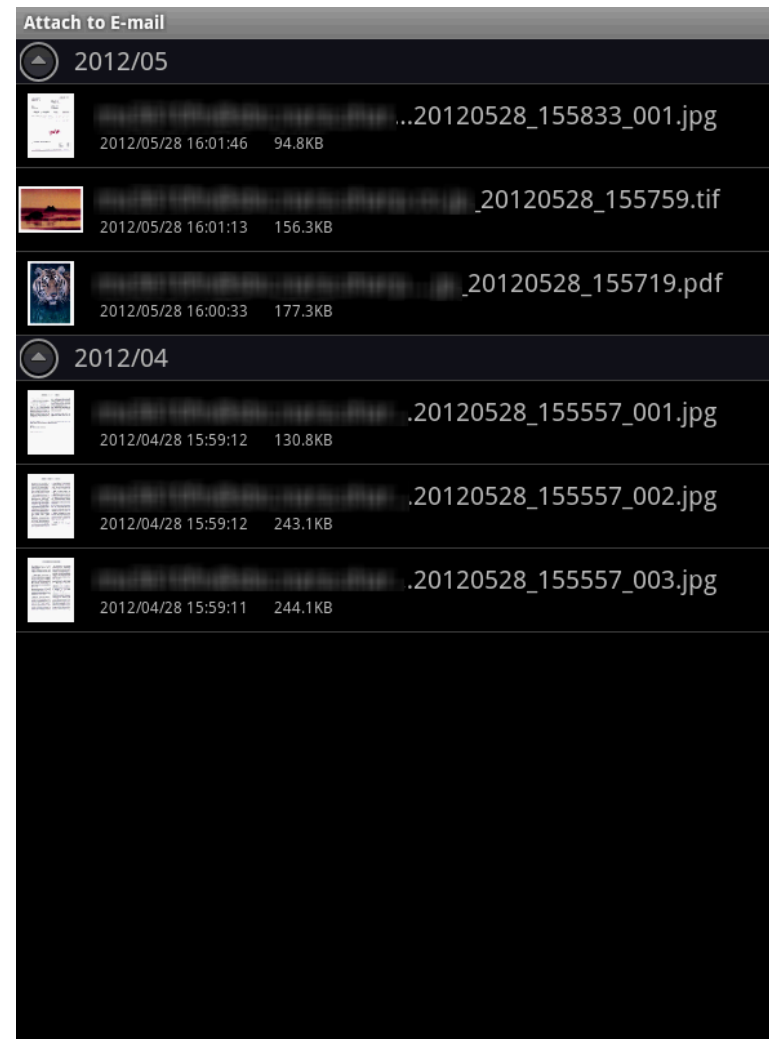
6. How do I email a file stored in Sharpdesk Mobile?



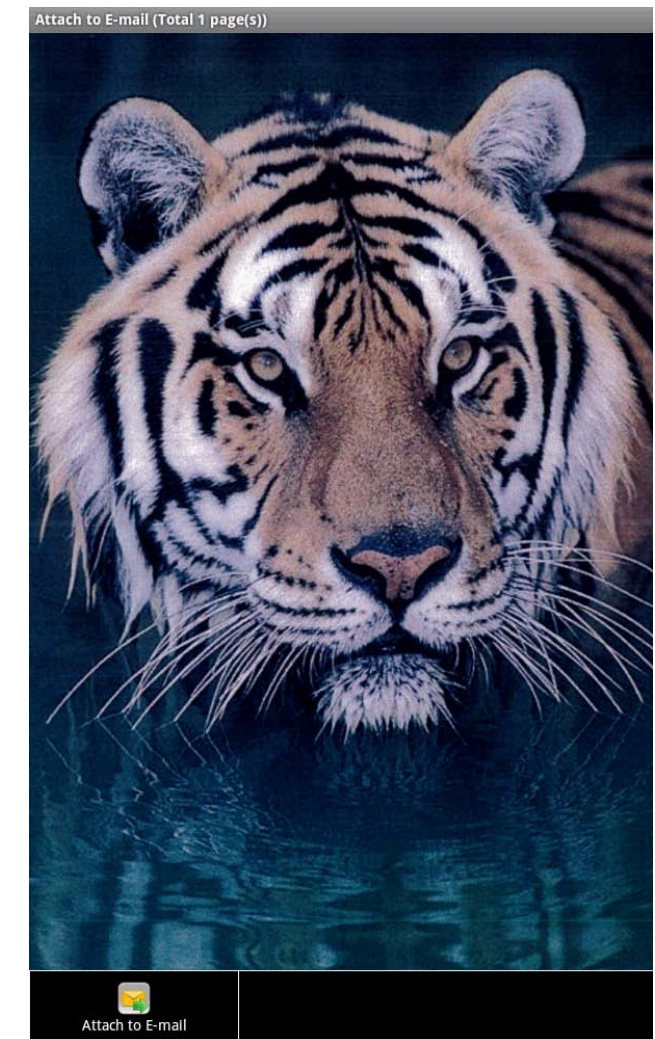
1. From the main menu select "Send to Email"



2. Select the file you want to email



3. Select "Attach to Email"

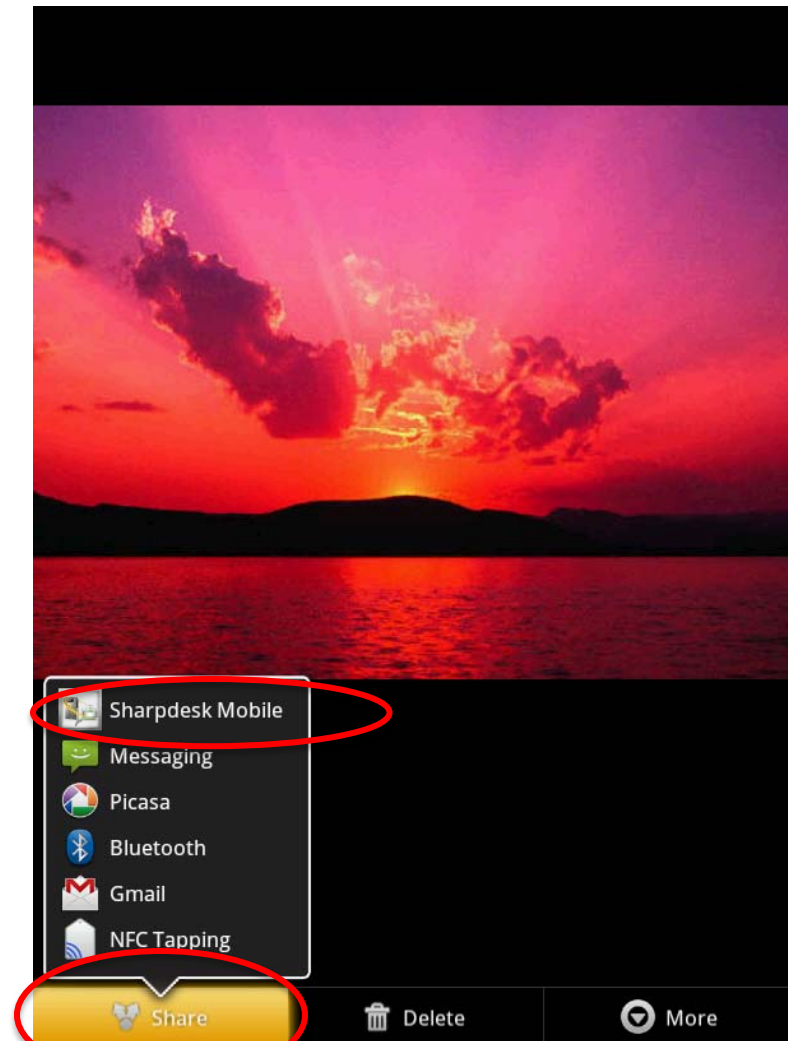


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8. How do I print a file from another Android application?

1. Open the file from the Android app, select “Share” & select Sharpdesk Mobile from the list



2. Follow the steps to print a document on page 6

Sharpdesk Mobile prints PDF, JPEG & TIFF file formats

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7. How do I share a file stored in Sharpdesk Mobile with another Android application?

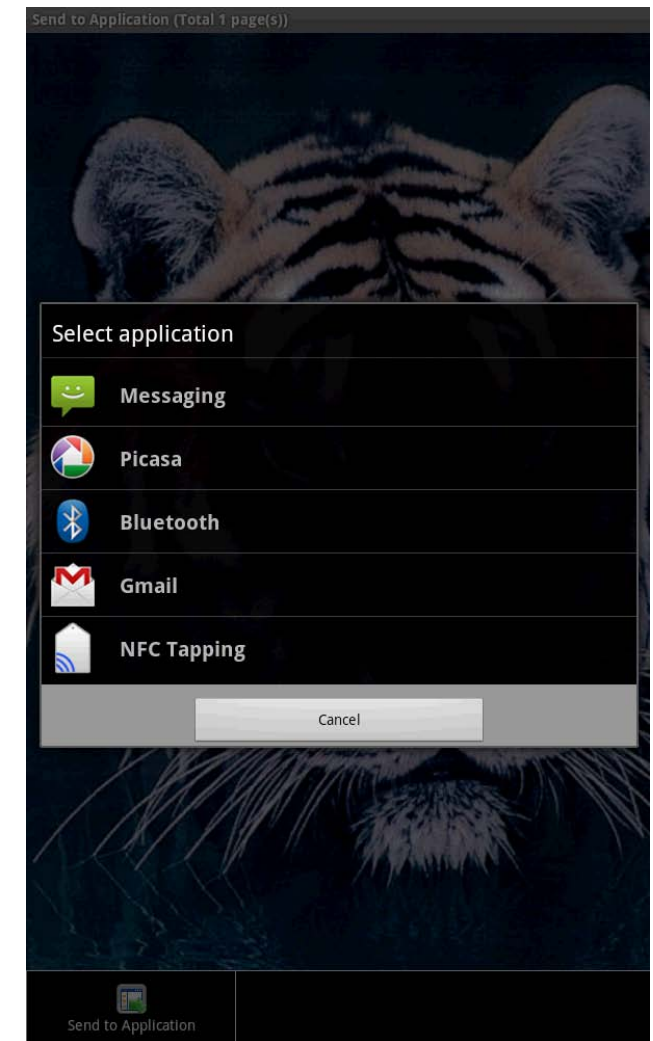
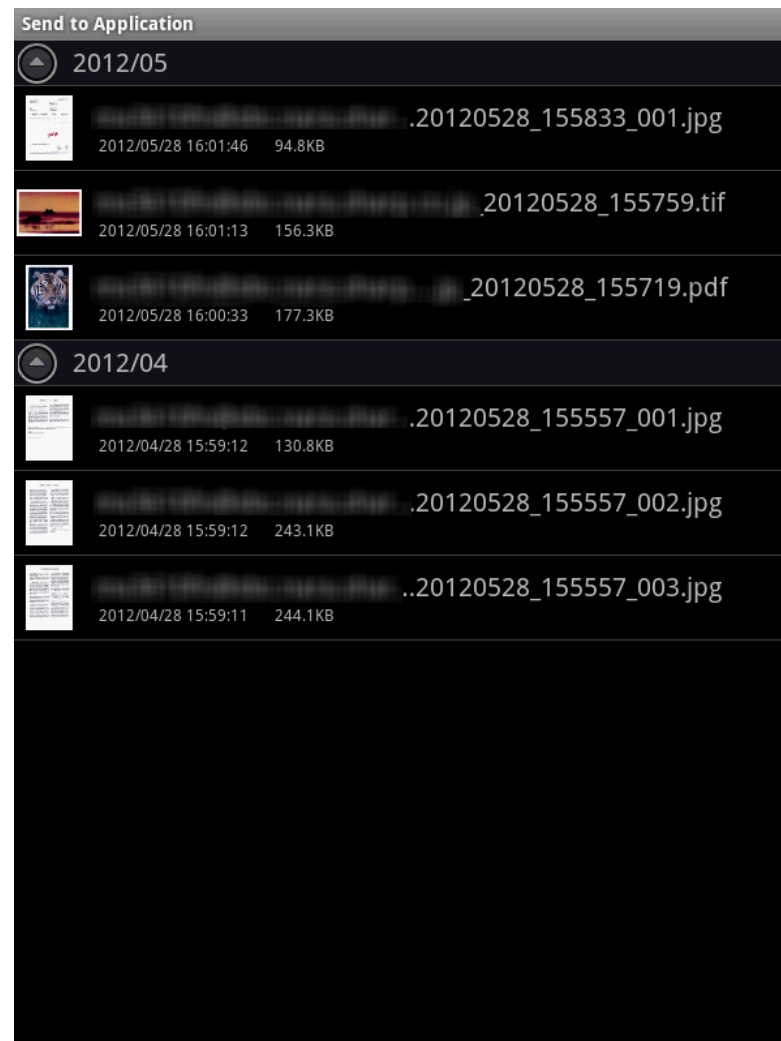
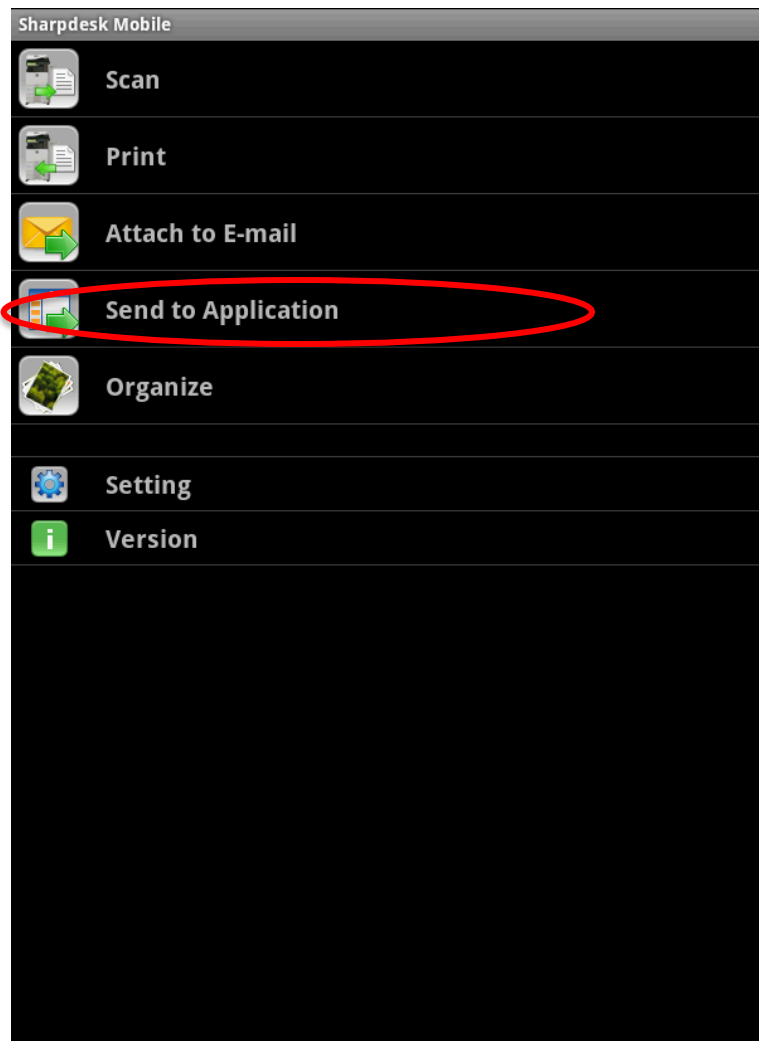


1. From the main menu select “Send to Application”

2. Select the file you want to share

3. Select “Send to Application”

4. Select your desired application from the list of available apps





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